Mitigating Circumstances Self-Certification Form

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| Save a copy of this form.* Complete this form if you are unable to obtain evidence in support of your mitigating circumstances (MC) application. Upload the form to your MC application.
* If the number of days your studies are affected is more than seven, self-certification cannot be accepted except under exceptional circumstances. It is expected that evidence would be available for any circumstances with a longer duration.
* The reasons given below, will be reviewed and a decision made on whether they are credible and appropriate.
* The University may take further steps to follow up with a student who is frequently entering MC applications, to discuss further support which could be provided, or steps which could be taken to reduce the likelihood of further occurrences of the issues described.
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1. Name: Enter your name.
2. Student ID: Enter your student ID.
3. Why were you unable to obtain evidence of these circumstances?

Enter reason (max 200 words).

1. Declaration:

I declare that the information I have provided in this form is correct and complete.

Signature: Date:

Type your full name. Click or tap to enter a date.