HERIOT-WATT UNIVERSITY
ACADEMIC QUALITY

QUALITY ASSURANCE
BRIEFING PAPER 9 (VERSION 3)

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(reissue of November 2013 version)

CODE OF PRACTICE FOR THE MANAGEMENT OF MULTI-LOCATION , MULTI-MODE PROGRAMMES

Summary

1. The University's **Code of Practice for the Management of Multi-Location, Multi-Mode Programmes** was published in November 2013.

2. The Multi Code comprises four Parts:

   1) The Student Experience
   2) Management and Assurance of Quality and Standards
   3) Management of Programmes and Partnerships
   4) Quality Enhancement

3. Each Part comprises an overall **Expectation** and series of **Principles** with accompanying **Explanations**.

4. The Multi Code aims to underpin the key HWU principle of *identical academic standards; diversity of learning experiences*

Purpose

The University has published its 4-Part **Code of Practice for the Management of Multi-Location, Multi-Mode Programmes**. The key purposes are:

To assure the academic standards of multi-location, multi-mode programmes

To assure and enhance the quality of the learning experience of students on programmes outwith the UK campuses

To provide a framework which:

- *supports current and future international activity*
- *is as rigorous, secure and open to scrutiny as that in place for UK campus programmes*
- *safeguards academic standards*
- *helps to manage potential risks, challenges and complexities*
- *enables the University to meet all Expectations and Practices of the QAA UK Quality Code*

Scope

The Multi Code applies to programmes offered at a UK campus which are also delivered, supported and/or assessed:

- at an Overseas Campus
- through an arrangement with an academic partner
- via independent distance learning

Key Areas

The key areas within the four Parts of the Multi Code:

Part 1: The Student Experience

- Application, Admission and Enrolment
- Induction
- Learning and Teaching
- Assessment
- Representation and Feedback
- Award
- Employment

Part 2: Management and Assurance of Quality and Standards

- Design
- Approval
- Annual Monitoring and Review
- Internal Audit
- Academic Review

Part 3: Management of Programmes and Partnerships

- Selection and Negotiation
- External Approval
- Approval and Contract Signing
- Start Up
- Monitoring and Review
- Development
- Termination

Part 4: Quality Enhancement

- Development and Approval of Strategy
- Implementation
- Evaluation
- Dissemination

References and Further Information

Multi Code: https://www.hw.ac.uk/services/academic-registry/quality/qa/heriot-watt-multicode.htm
Contact: quality@hw.ac.uk   Quality Assurance: https://www.hw.ac.uk/services/academic-registry/quality/quality-assurance.htm   Learning and Teaching Policies and Procedures: https://www.hw.ac.uk/services/academic-registry/quality/learning-teaching/policy-bank.htm

Quality Assurance Briefing Papers
This briefing paper has been produced by Academic Quality and is one of a series related to Quality Assurance procedures. The briefing papers aim to provide a concise, informative overview of key processes, and include links to relevant policies, procedures and templates.